

Missing and Murdered Indigenous Persons Specialist

Job ID: 36550 - Missing & Murdered Indigenous Persons Specialist

Agency: Office of the Attorney General, Criminal Litigation Division

Location: Pierre, SD or Rapid City, SD; negotiable

Salary: \$67,000-\$72,500 Annual Salary, depending on qualifications

Pay Grade: K

Closing Date: July 27, 2026

This is a Full-Time position with the Office of the Attorney General. For more information on the Office of the Attorney General, visit <http://atg.sd.gov>.

The Office of the Attorney General is seeking a Missing and Murdered Indigenous Persons (MMIP) Specialist. The successful applicant will:

- cultivate effective channels of communication between the Office of the Attorney General, the U.S. Attorney's Office, the Department of Justice, State law enforcement agencies, and tribal law enforcement agencies;
- assist alleged victims and their family members involved in the legal proceedings of MMIP cases ensuring sensitivity, respect, and cultural awareness while providing support and clear communication throughout the criminal court process;
- work directly with tribal and other law enforcement agencies to assist in MMIP cases to act as the liaison between the victim, the prosecutor, and law enforcement officials;
- safeguard the confidentiality of investigations and protect the privacy of individuals;
- accompany victims in criminal proceedings as requested;
- educate partner agencies on the organization, operation, responsibilities, and strengths of counterpart organizations;
- collaborate with the Public Information Officer to maintain a top-of-mind awareness regarding missing indigenous persons.

Licenses and Certifications:

- High School Diploma;
- familiarity with tribal and local government issues;
- criminal justice experienced preferred.

The applicant does not need to be an attorney.

The Ideal Candidate Will Have:

- impeccable tact and interpersonal skills;
- be kind, caring, and empathetic;
- personal organization and motivation to accomplish any task;
- commitment to open communication;
- understanding of the role and function of law enforcement, judicial, and legal agencies;
- creativity to develop and implement techniques to overcome the challenges of communication between multiple people, groups, and agencies.

Knowledge, Skills, and Abilities:

- interpret and explain applicable laws, rights, policies and procedures;
- maintain records, prepare reports and correspondence, and related work;
- navigate crisis and trauma;
- participate in training to stay current on issues, resources, and networking;
- basic judicial procedures and court documents;
- the principles of interviewing and other information-gathering techniques;
- utilize computer technology;
- communicate clearly and concisely.

Additional Requirements: To be considered, please attach your resume and a cover letter.

This position is exempt from the Civil Service Act.

This position is eligible for Veterans' Preference per ARSD 55:10:02:08.

Successful applicant(s) will be required to undergo a background investigation.

An arrest/conviction record will not necessarily bar employment.

Successful applicant(s) will undergo an abuse and neglect screening. Offers of employment are conditional upon successful completion of a drug screening.

NCRC: If you possess a National Career Readiness Certificate, please submit the certificate with your application. For more information on how to acquire a National Career Readiness Certificate contact a South Dakota Department of Labor and Regulation Job Service Office. A certificate is not necessary to be considered.

The State of South Dakota does not sponsor work visas for new or existing employees. All persons hired will be required to verify identity and eligibility to work in the United States and complete an Employment Eligibility Verification, Form I-9. The State of South Dakota as an employer will be using E-Verify to complete employment eligibility verification upon hire.

The State of South Dakota offers \$0 premium employee health insurance option plus eleven paid holidays, generous vacation and sick leave accrual, dental, vision, and other insurance options, and retirement benefits. [You can view our benefits information here.](#) This position is a member of Class A retirement under SDRS.

Must apply online:

You must apply online, emailed resumes or submissions will not be accepted.

South Dakota Bureau of Human Resources and Administration

Telephone: 605.773.3148 Email: careers@state.sd.us

<http://bhr.sd.gov/workforus>

"An Equal Opportunity Employer"

#LI-Onsite